



71st Kansas Turfgrass Conference & Trade Show

December 1 & 2, 2021 (Manhattan, KS)



Facilities

The **Hilton Garden Inn** is a great facility located in downtown Manhattan, KS (410 S. 3rd St.).

Booth space/Sponsorship

Eagle Sponsor - \$1,500

- ▶ Lunch sponsor on Thurs., Dec. 2. Company sign by buffet line.
- ▶ Able to select your booth space location.
- ▶ 3-min. presentation in General Session about your company.
- ▶ Company logo on sponsor sign in registration area.*

Birdie Sponsor - \$1,000

- ▶ Break sponsor; company logo at break location
- ▶ One booth space.
- ▶ Company logo on sponsor sign in registration area.*

Booth Space - \$500

*Send company logo to cdipman@ksu.edu by **November 4** in order to have signage made.

Items included for each exhibitor

Table (6' long/24" wide) 2 chairs Sign
Conference registration & Thursday lunch for 2 representatives.

Conference Rental Company

If you need draping, carpeting, etc. for your booth, or need to ship your booth in advance, please fill out the attached *Helgerson Rental Order Form/Freight Handling Order Form* and return to them.

Electrical Hook-Up

Please check the electricity box (\$10.00) on the Exhibitor form if you need electricity.

Trade Show Hours

Wednesday, December 1

7:00 a.m. to 3:00 p.m.	Set up booths
3:30 p.m. to 5:30 p.m.	Trade show open

Thursday, December 2

8:00 am - 1:00 p.m.	Trade Show open
11:30 to 1:30 p.m.	Buffet lunch
1:00 to 3:30 p.m.	Trade show open
3:30 p.m.	Remove exhibits

Headquarters Hotel

Hilton Garden Inn (410 S. 3rd St., Manhattan.). Room rate: \$103 Reservations can be made online by November 3 at

<https://hiltongardeninn.hilton.com/en/gi/groups/personalized/M/MANGIGI-KSTF-20211130/index.jhtml>

OR, call the hotel directly at (785) 532-9116 (please mention you are part of KS Turfgrass Foundation. Group code KSTF)

How to Be an Exhibitor

Fill out the attached **Exhibit Space Request Form** and return with payment by **November 4, 2021**

OR

Register online at

<https://2021exhibitorregistration.eventbrite.com>

Fee is refundable upon notice of cancellation prior to November 11. Exhibitor packets can be picked up at the registration table.

QUESTIONS?

Contact Christy Dipman at (785) 532-6173
cdipman@ksu.edu

You will receive a copy of the conference program in October. We hope you will be able to be a part of the show!