



Helgerson

With The Image Resources Group

Conventions Trade Shows Flags & Flag Poles

2900 S. Hydraulic Wichita, KS 67216

316-943-1851

Email: info@henryhelgerson.com

**RENTAL
ORDER
FORM**

Company Name _____

Street Address _____

City _____ State _____

Ordered by: _____ Email: _____

Booth # _____

Phone _____

Zip Code _____

P.O. # _____

Following rental prices are for the duration of the show, and include delivery and removal.

| Description | Standard Price | Discount Price* | Qty. | Total Price | |
|---|----------------|-----------------|------|-------------|--------------|
| DISPLAY TABLES-Draped 3 Sides | | | | | <i>Color</i> |
| 24"W x 30"H x 4'L | \$32.00 | \$27.20 | | | |
| 24"W x 30"H x 6'L | \$36.00 | \$30.60 | | | |
| 24"W x 30"H x 8'L | \$48.00 | \$40.80 | | | |
| 30"W x 30"H x 8'L | \$48.00 | \$40.80 | | | |
| DISPLAY TABLES (42" Counter Height)-Draped | | | | | <i>Color</i> |
| 24"W x 42"H x 4'L | \$45.00 | \$38.25 | | | |
| 24"W x 42"H x 6'L | \$51.00 | \$43.35 | | | |
| 24"W x 42"H x 8'L | \$56.00 | \$47.60 | | | |
| 30"W x 42"H x 8'L | \$56.00 | \$47.60 | | | |
| DISPLAY TABLES-Undraped | | | | | |
| 24"W x 30"H x 4'L | \$19.00 | \$16.15 | | | |
| 24"W x 30"H x 6'L | \$21.00 | \$17.85 | | | |
| 24"W x 30"H x 8'L | \$30.00 | \$25.50 | | | |
| 30"W x 30"H x 8'L | \$31.00 | \$26.35 | | | |
| SPECIAL DRAPING (additional draping above contracted amount) | | | | | <i>Color</i> |
| 3' high per foot | \$5.00 | \$4.25 | | | |
| 8' high per foot | \$7.00 | \$5.95 | | | |
| BOOTH CARPETING | | | | | <i>Color</i> |
| 10' x 10' | \$100.00 | \$85.00 | | | |
| 10' x 20' | \$200.00 | \$170.00 | | | |
| 10' x 30' | \$300.00 | \$255.00 | | | |
| 10' x 40' | \$400.00 | \$340.00 | | | |
| Carpet Padding 1/2 the Price of Carpet Ordered | | | | | |
| Set-up Labor: (available upon request) | | | | | |
| Opening Day Cleaning: \$.26 x _____ sq. ft. | | | | | |
| Daily Cleaning: \$.26 x _____ sq. ft. x _____ # days | | | | | |
| EXPO FURNISHINGS | | | | | |
| 42" High Cocktail Table | \$20.00 | \$17.00 | | | |
| 42" High Cocktail Table with Tablecloth | \$36.00 | \$30.60 | | | |
| Plastic Side Chair | \$12.00 | \$10.20 | | | |
| Padded Chair | \$22.00 | \$18.70 | | | |
| High Stool with Back | \$22.00 | \$18.70 | | | |
| Floor Easel | \$14.00 | \$11.90 | | | |
| Wastebasket | \$ 9.00 | \$ 7.65 | | | |

SHOW COLORS: PURPLE/WHITE

**KANSAS TURFGRASS
CONFERENCE 2024**

**Hilton Garden Inn
Manhattan, KS
December 4-5, 2024**

| | |
|------------------------|-----------------------|
| Draping Colors: | Carpet Colors: |
| Black Plum Black | |
| Blue Red Blue | |
| Burgundy Silver Gray | |
| Green White Green | |
| Gold Red | |

CLEANING: Includes vacuuming carpet and emptying wastebaskets prior to show opening (after booth setup). Cleaning prior to opening of each day of the show is also available.

***NOTE: ORDERS MUST BE RECEIVED AND PAID FOR AT LEAST THREE (3) WORKING DAYS PRIOR TO THE SHOW OPENING TO RECEIVE THE DISCOUNT PRICE.**

PAYMENT:**Payment in full of rental charges, including applicable tax, must accompany your advanced order to qualify for the discounted prices.

- Check Enclosed
- Credit Card Payment

Card Number: _____

Name on Card: _____

Card Expiration Date: _____

Security Code on Card: _____

Signature: _____

SUB TOTAL \$ _____

SALES TAX 9.65% \$ _____

TOTAL DUE \$ _____

CREDIT CARD INFORMATION IS DISCARDED AFTER PROCESSING PAYMENT. INVOICES OVER \$500 WILL INCUR A 3% FEE IF PAID WITH A CREDIT CARD.

A RECEIPT WILL BE EMAILED AFTER THE PAYMENT IS PROCESSED.